

INLP 360 Class notes, first week in (: !!!

A. PREPARING YOURSELF FOR CLASS

Please come prepared for each lesson with the following items beginning May 9th.

1. Binder with large rings for your portfolio contents
(I have large-ring binders at 1091 Nagle Street if you do not have one. Please arrange a pick up time. 250-246-3039)
2. access to hole punch
3. Paper (hole punched)
4. Report sleeves, clear plastic with three holes
5. Envelopes, a few large and small
6. Tape, glue stick
7. Small or medium zip lock bags for small pieces that can go astray
8. Coloured markers or other
9. dividers
10. Journal book (or section in binder for weekly journal entry.)
11. Notebook or section in binder for weekly class notes

For each session, I ask that you come prepared with a notebook or paper and pencil at hand to make quick notes for sharing and for your own records. Hay tseep q'u, siiem'. They serve as good reminders, as well.

You are responsible for checking our INLG 360 site often to access the reading/video resources, templates, and worksheets. I will be adding to the list with each week as I find useful information to share with you. Please print out these materials or obtain copies for your convenience and to grow your portfolio.

B. HOUSEKEEPING, ZOOM GUIDELINES, & RESPECT FOR ALL

- 1) Sign in Chat for attendance purposes.
- 2) Mute microphone when not speaking.
- 3) Turn on video when you are called upon or want to speak.

- 4) If you step away, put on coffee-break icon from the “reactions” on the zoom tool bar.
- 5) If you leave the class early or arrive late, you are responsible for having an info partner to fill you in.
- 6) Find a quiet environment to chat in. It will help everyone focus.
- 7) We will practice raising our hands to participate in class discussion. That icon is also in the “reactions” bar. But, when my screen is shared, I do not always see if someone is trying to raise his/her hand.. Do not be afraid to interrupt me if you see someone’s hand is raised. They may be too shy to come forward.
- 8) Please have patience. I know it will be exciting and hard to wait your turn to talk, but it’s important to wait your turn.

C. MAY 2ND LECTURE NOTES - Teaching tips, prep, and methods

Your teaching space

You will usually have an idea about your location in advance, and what resources you will need. Consider the following:

- setting, where is your class physically located?
- virtual? indoors? outdoors? classroom? living room?
- adequate space, if in person
- seating and washrooms, access to water, etc.
- Think ahead. Allow time to set up.
- Contact person you can call.
- Ultimately, the space needs to feel safe.

- Being prepared ensures you have the confidence to do what you need to do.
- Zoom changes everything. Have a back up plan to move from in-person to virtual space.

Importance of the first moments

- first impressions are lasting ones: be calm, organized, and inviting (A smile costs you nothing, and it may be the only one that a student receives that day.)
- speaking slowly, pleasant tone.
- engagement, enthusiasm.
- building a relationship starts here.
- If there is no relationship, learning will not happen.
- prior knowledge: always ask what your audience knows about what you want to share.

Housekeeping: routines, expectations, and safety for all

- talking through routines and expectations contributes to a safe environment.
- safety: physical and emotional
- respect for others and for the space
- staying on task
- attendance: in person or virtual is very important

D. WHO ARE YOUR LEARNERS?

- nesters, primary school, intermediate, middle school, high school?
- adults? Beginners or advanced? speakers and/or writers? silent speakers?

Openers to set the tone:

- a short story or sharable moment
- song or little dialogue (modelling “I do it, we do it, you do it”)
- “getting to know your name ” in-person activity (using repetition - passing an item (ball, feather, yarn toss and recall) if in person.
- Improvise with Zoom - with names and associated phrases.
- Pause for break and transition to next task.
- Take time to debrief and discuss what the plan is for the following session, if applicable.